

Meeting notes

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Meeti	ng	Thames Gateway FQP Steering	Group		
Date		29 th April 2009			
Place		Palestra			
	red by	Claire Wills	5 th May 2009		
Attendees		Richard Finch	LB Tower Hamlets, Chairman TGFQP		
		Peter Blaine	TfL		
		Stephen Burke	LB Bexley		
		Bob Turner	LB Newham		
		David Moorhouse	LB Greenwich		
		Gordon Telling	FTA		
		Arnab Roy	Atkins for TGLP		
		Nick Gallop	IMT		
Anala		Claire Wills	IMT		
Apolo	gies	Scott Wilding Tim Martin	LB Redbridge		
			LB Barking & Dagenham		
		Darien Goodwin Phil Harris	LB Lewisham PLA		
ltem		Text	t	Action	
	Introdu	ction			
	PB gave an overview of TfL's strategy for freight moving forward, seeking to				
		create partnerships with Boroughs and industry. The London Freight Plan has numerous sub-sections in which the Boroughs can have influence (eg legal			
	loading initiatives), and TfL is looking to partners in private and public sectors to				
	help provide local colour and implementation.				
	TfL now wishes the FQP to develop a better cross-section of stakeholders with the Steering Group, and to promote a more holistic approach to freig				
		ess across the Thames Gateway.	a more nonotic approach to norgin		
1.	Minutes	of Previous Meeting			
	The min	utes of the FQP Executive (15 th O	ctober 2008) were agreed.		
	In response to question regarding local FQP co-ordinators, PB responded t TfL will seek to provide funding assistance via a section 159 agreement				
	London Councils, enabling them to recruit and host FQP Managers with				
2.	Work Programme 08/09				
	CW discussed the end of year report.			CW	
	All 07/08 reports had been completed and signed off.				
		nsive Borough engagement progra jects for the 09/10 programme.	amme had identified some potential		
	A major freight awareness event, based on the Thames, was held in June 08 There had been three freight awareness visits throughout 08/09: Dartford Crossing, Erith Chilled Distribution Centre (Asda) and the PLA Control Centre				
	Material	for website was passed to TfL and	d is now handled by Appius.		
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	Communications were managed through Borough engagement meetings, freight awareness events, attendances at conferences and pan-London FQP meetings and events, email correspondence and website activity.			
	A database was built using FQP contacts.			
	A newsletter was produced in February 2008			
	The 08/09 Work Programme is now complete, the end of year report to be distributed and placed on website once approved.	CW		
3.	Work Programme 09/10 Confirmation of Programme and Budget			
	The 09/10 Work Programme was delivered by NG, to be reviewed by RF and PB before circulation to the Steering Group for approval. The 09/10 budget provision is £47,500.			
4.	Work Programme 09/10 Programme Update			
	a) Borough Engagement has started well; there has been communication with all Boroughs although CW reported that engagement with Waltham Forest and Hackney in particular needed to be strengthened. This was a key task in the weeks ahead. Borough feedback supported multi- disciplinary meetings and freight awareness events as a means to better understand freight issues and network with other TG Boroughs. FQP to look into	CW CW		
	developing organograms to map out key officers / disciplines, and to add case studies / pilot project ideas to the current Borough checklist			
	b) A seminar on lorry parking is being developed with the support of the Freight Unit. Benchmarking work in Suffolk and Kent is continuing; the event aims to find temporary lorry park solutions on vacant industrial land and will focus on Borough planning officers as well as representatives of the road haulage industry. Also to liaise with the Metropolitan Police on scope for a mobile control centre to be available for use at such sites.	CW		
	c) A major event is planned for September focussing on construction sites in the TG area and encouraging better use of sustainable modes of transport as well as the use of Construction Logistics Plans.	011		
	 d) Three smaller freight awareness trips are planned, firstly to the London Traffic Control Centre, then Ford's tri-modal production / distribution facility in Dagenham, and a pallet hub 	CW/ NG		
	e) Management and communications: the new e-newsletter format will enable more frequent updates to the FQP circulation list database, the latter to be enhanced through strengthening links with relevant industry associations to promote through their own contact databases			
5	New Reporting Arrangements			
	LB Tower Hamlets will now act as Lead Borough for the Thames Gateway FQP, with Richard Finch as Chairman.			
	IMT to produce the 09/10 work programme as agreed, including management duties for SG minutes and monthly highlight report. A monthly invoice would be submitted to Tower Hamlets.			
	Agreed that all TG Boroughs should be encouraged to have representation on the FQP SG. Also to consider broader membership of SG to cover both large and smaller businesses in the Thames Gateway.			

6	Potential Funding for pilot projects		
	PB indicated that while the budget was challenging for 09/10, TfL might be able to support innovative and unique freight initiatives (eg individual Delivery & Servicing Plans). LIP2 submission process is on the horizon and freight is now incorporated in the 'neighbourhoods' section of LIP. Other funding streams were also discussed and will be examined for viability (eg GSE Connect through LDA and others).		
	Some potential pilot projects for the TG area are:		
	PCN hotspot mitigation		
	 Management of freight movement in restricted areas (eg Northumberland Bakeries' use of a clockwise route in Bexley) 		
	Waste management scheme for high street (Tower Hamlets)		
	Signage scheme (Redbridge)		
	 'Virtual' signing strategies through improved satellite navigation mapping and/or variable message signing (eg Norman Road, Erith) 		
	Air Quality issues around Olympic construction areas		
	 Olympic legacy opportunities for freight, eg Bow Midland (Stratford) and Beam Reach (Dagenham) rail terminals 		
	 Assessment of major development scheme proposals to consider freight- related opportunities (eg CLP / DSP) 		
	IMT to liaise with TfL to ensure pilot project details are passed through to TfL as part of ongoing pan-London data gathering	PB/IMT	
7	АОВ		
	RF asked for Borough / FTA logos to go on website		
	SEEDA, EEDA and the LDA's "GSE Connect" sustainable distribution action programme continues. A list of pilot projects being considered in the TG area was distributed. It was agreed that the work of TGFQP and GSE Connect were mutually beneficial and that NG could approach RDAs to discuss synergies.	NG	
	NG would look into creating a operators' forum for the TGFQP website – in particular a "hotspot" button. GT to encourage use through FTA membership	NG/GT	
	NG would provide Appius with TGFQP Borough logos.	NG	
	IMT offered to meet with the ODA on behalf of TGFQP; agreed to progress when a list of issues could be presented for discussion, IMT to liaise with Dan Everson ahead of any approach.	NG	
	GT noted that if any Borough is having HGV-related issues (eg deliveries / parking) they can use GT as a point of contact to refer back to the relevant HGV operator as they may be FTA members	GT	
8	Next meeting	CW	
	Next SG due in Summer 2009, date to be advised. In order to keep the potential for pilot projects in 09/10 on track, it was agreed that RF, PB and IMT should meet for a progress meeting before the holidays.	CW	