



**South London Freight Quality Partnership
Steering Group Meeting Minutes
3rd November 2010
Croydon Town Hall
London Borough of Croydon**

QUALITY PARTNERSHIP

Attendees:

Name	Organisation
Alan Lewis	TTR/Chair SLFQP
Chris Douglas	TTR
Donald Chalker	TTR
Clive Simmonds	LB Croydon
Linda Johnston	LB Croydon
Chris Ktorides	LB Croydon
Miar Crutchley	LB Croydon
Peter Stunell	LB Lewisham
Alex Forrest	LB Sutton
Dave Kennett	LB Wandsworth
Freddie Talberg	PIE
Dick Allard	The London Forum
Peter Hitchings	Surrey County Council
Alan Lucking	LB Bromley
David Scott-Smith	Road Haulage Association
Clive Barker	CSB Logistics
Ashley Heller	LB Merton
(part) Peter Pledger	South London Business
(part) Ian Smith	South London Partnership
James Hammond	Kent County Council

Apologies:

Natalie Chapman	Freight Transport Association
Paul Dearman	RB Kingston
Peter Blaine	TfL
S Saunders	LB Croydon
Iain Forbes	LB Bromley
E Stedman	LB Sutton
John Sibson	LB Wandsworth
I Plowright	LB Croydon
Andy Flood	LB Wandsworth

1. Welcome, Introductions and Apologies

A welcome was extended to new colleagues attending the meeting for the first time.

2. Review Minutes of Last Meeting – 15th July 2010

The minutes from the meeting held on 15th July, 2010 were approved and all actions were confirmed as having been completed.

3. Update on 2011/12

South London Transport Partnership/Transport Strategy

Ian Smith, Director of South London Partnership explained the role of the partnership and its activities working with TfL to develop a sub-regional strategy. He explained that existing TfL-funding arrangements for partnerships would officially come to an end in March 2011. TfL believes there should be some form of transport partnership in South London to cover cross Borough issues and this should mean that there is some core funding made available. He explained that there would be a meeting on 16th November between TfL and the Borough Chief Executives to determine how transport partnerships will work in the future. This would then be supported by an event in mid-March 2011 to explain future plans. The development of local economic partnerships (LEPs) could offer an opportunity – there is a LEP planned for South London and this could take on a transport role in the future. It is still unclear what the full impact of all of these changes would be on the FQP, but it is clear that in order to access any TfL funding after 31st March 2011 the South London FQP will need to be linked to the new South London Transport Partnership in whatever form it takes.

Borough LIP Submissions and the MTS

Updates were given by Boroughs around the table on progress in developing their LIP submissions. LIP documents are due to be produced and submitted to TfL by mid-December. Some Boroughs have completed their drafting and one (LB Sutton) has gone out to consultation, although the rest are likely to wait until January before doing so.

4. South London Business Logistics Apprenticeship Training Agency

Peter Pledger from South London Business gave an introduction to his organisation and to the Logistics Apprenticeship Training Agency, which offers a scheme targeted at 16-18 year olds placed in South London businesses. The agency, rather than the host business, employs the apprentice and pays for training. The host company pays the agency £114 per week. 40 apprentices are currently on the Scheme. A leaflet on the Scheme was tabled for FQP members.

5. Progress Updates 2010/11

Commercial Vehicle Route Mapping

- Work has now finished on a joint commercial vehicle access map for the Kangley Bridge Road and Worsley Bridge Road Industrial areas. These have been published, along with our other route maps, on our own and TfL's websites

2009 Night-time Delivery Trial Report

- Store and operational data have now been received from Sainsbury's
- Analysis has been completed and case study drafted
- Benefits identified included an increase from 95 to >97% product availability, 2-3% sales increase for fresh produce and 5% fuel saving from night-time running
- The draft is currently being reviewed by the trial working group and will be finalised pre-Christmas, 2010

Construction Logistics Planning

- A periodic progress review of the Croydon Hub development CLP has been undertaken
- Work has started to develop a broader framework CLP solution for Croydon Town Centre

Construction Logistics Event (22nd July, 2010)

- A very useful visit to CSB Logistics had been held on 22nd July and thanks were offered to Clive Barker for hosting the event.

Wimbledon Station Area DSP

- This has been a follow-up project to the 2009 Delivery and Servicing study, focusing on the station and its immediate environs
- Stakeholders have included L.B. Merton, Network Rail, South West Trains and local businesses and the aim is to ensure businesses can function as usual during the planned changes to the station and its forecourt
- Work involves developing Action and Communications plans, including a retailers' meeting at the station to help raise awareness

Lee Area DSP

- Issues concern parking and access to the local Travis Perkins / Citroen garage, within a residential area
- Observational work has been undertaken and will be supplemented by meetings with the businesses concerned, as well as relevant Borough departments to agree an action plan
- The draft report will be ready before Christmas, 2010

Putney High Street Study

- This was originally postponed until autumn 2010 due to major gas main repairs on the South Circular Road (A205).
- Consultation and observation surveys would now commence early November

6. London Freight Routing – End User Survey

- Freddie Talberg from Public Information Exchange (PIE) explained the results of an end user survey of operators relating to freight routing around London. He explained the issues which had been identified as being of greatest importance to operators and drivers of commercial vehicles of all sizes, including height, weight and width limits and loading/unloading restrictions. This market research provides important base intelligence for the development of end user solutions in the form of Satnav and routing systems for vehicles travelling around London and a 'Freight Gateway' information platform containing maps etc

7. Remainder of 2010/11

- St John's Road, Wandsworth – the FQP is carrying out initial investigations into issues on St John's Rd, Wandsworth where there is believed to be conflict between buses and HGVs
- TRAILBLAZER Launch event, Sutton – this launch event for the TRAILBLAZER project, which promotes the concept of Delivery & Servicing Plans (DSPs) across Europe, will take place in Sutton on 27th and 28th January, 2011
- SUGAR – this project, Sustainable Urban Goods Logistics Achieved by Regional and Local Policies, will be holding a series of project workshops during on 30th November and 1st & 2nd December 2010, linked to their next formal partners' meeting

8. Any Other Business

- Ashley Heller (LB Merton) queried whether the FQP should be having an input into the use of the Freight Environment Review System (FERS) following attendance at a FERS workshop. He queried the consistency of application across Boroughs, given the wide range of staff likely to use the system (and possibly the software) and the risk of inconsistent approaches without adequate training and guidance

Action: TRL developed the FERS system for TfL and distribute the FERS software. TTR has a close partnership with TRL and will provide feedback to appropriate TRL colleagues

9. Next meeting

- 2pm on 17th February, 2011 at Croydon Town Hall (with a sandwich lunch available from 1:20pm)